



## 2019 RFF Application

**Please note: the application review process takes two business weeks for a decision from receipt of the completed application.**

**Date:**

**Amount Requested:**

**Contact Name(s):**

**Division/Unit:**

**Mailing Address:**

**Phone Number:**

**E-mail Address:**

**Name of Program/Equipment requesting funding for:**

**Date funding is requested by:**

**Provide a brief description and the need for the program/equipment:**

**Please attach an itemized list for expenses or a quote from equipment manufacturer on vendor's letterhead (include shipping and handling costs).**

**Has this program/equipment previously been requested through the County budget?  YES  NO**

**If yes, please list the most recent date of submission and the result:**

**If no, please explain the reason why it was not submitted:**

**What objectives will be accomplished if the funding is granted? How can the foundation evaluate success if the funding is granted?**





Has your Lieutenant approved this request?  YES  NO

Name of Lieutenant:

Signature of Lieutenant:

All RFF requests should be accompanied by correspondence through your chain of command to EPSOF. Please include ample justification for the items requested and an explanation of how it will be used. Note that among other aspects of our guidelines, consideration will be given as to how the funds fit within the mission of the Sheriff's Office as well as the mission of the El Paso County Sheriff's Office Foundation. Divisions assume responsibility to ensure all items received are entered into the El Paso County Sheriff's Office inventory.

If you have any questions, comments or concerns, please contact or Email: Attn: EPSO Foundation at [EPSOFoundation@gmail.com](mailto:EPSOFoundation@gmail.com)

(FOR EPSOF USE ONLY) -- RFF Number Assigned: \_\_\_\_\_

